



# Patient Collection Notice

Child and Adolescent Health Service (CAHS) is part of the Western Australian public health system. We provide public hospital, neonatology, mental health and community health services for children and young people.

## Why are you receiving this collection notice?

You are receiving this collection notice because we are collecting personal information about you or a child for whom you are a parent or guardian.

This notice explains how and why we collect, use and share this personal information.

## What personal information is being collected and why?

We collect personal information to carry out our functions under the *Health Services Act 2016* including to:

- provide appropriate health services and other supports
- coordinate with other health services
- monitor and improve services
- facilitate education, patient safety and service quality improvement, teaching and research.

The personal information we collect may include: name, date of birth, address, contact details, medical and treatment history, test results, medications and Medicare details. We will collect personal information directly where possible, as well as from other sources, such as referring clinicians.

## Who may receive personal information collected by CAHS?

We may share the personal information collected for the purpose of our functions. This may include:

- other clinicians such as general practitioners, specialists or referring clinicians
- other health services, such as hospitals and community-based health services
- transport and other community-based services and supports
- third parties who help us to perform our functions, such as contracted service providers
- as required or authorised by law, such as:
  - state government agencies that include the Department of Health, Department of Communities, Chief Psychiatrist, Insurance Commission of Western Australia and WA Police commonwealth agencies falling under the administration of Department of Health, Disability and Ageing including the Australian Health Practitioner Regulation Agency, Medicare, My Health Record, National Disability Insurance Agency and Therapeutic Goods Administration.
  - private health insurers.
  - Courts, regulators and oversight bodies including the Ombudsman, Corruption and Crime Commission and the Australian Health Practitioner Regulation Agency.
  - Under the *Freedom of Information Act 1992*.

## What are the consequences if personal information is not provided?

We need personal information to provide appropriate, timely, quality and safe health services and supports. If you do not provide this personal information, the quality and safety of those services and supports may be affected or we may not be able to provide those health services and supports.

## How do I access personal information or make a complaint?

If you have any questions about how we collect, use or share personal information, or if you wish to make a complaint, please contact us at: [cahs.privacy@health.wa.gov.au](mailto:cahs.privacy@health.wa.gov.au).

To apply for access to, or to amend personal information, please submit the form on our website at <https://pch.health.wa.gov.au/For-patients-and-visitors/Your-childs-medical-record/Release-of-Information>.

If you have any questions, please contact CAHS ROI team: [CAHS.ROI@health.wa.gov.au](mailto:CAHS.ROI@health.wa.gov.au) or (08) 6456 4354.

**More information** can be found on the CAHS website <https://www.cahs.health.wa.gov.au>.